Event Proposal

Event: _____

Event Chair: _____

Chair Phone # _____

Chair E-mail: _____

Date Requested: _____

Time Requested: _____

Benefitting: _____

Location Requested:

Social Quarters

Lodge Hall

Parking Lot

Description: _____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

Event Support

Number of Volunteers: _____

Set Up _____

During _____

Clean Up _____

Advertising Requested

Elks Facebook

Elk App

Posters

Food

Own Catering

Elk Staff

Funding

Self

Elk Request